

# Advisory Committee Meeting Minutes Pharmacy Technician

CHAIRPERSON: Coby Gardner (Katrina Brasuell acting chairperson)		
MEETING DATE: May 2, 2013	MEETING TIME: 7:15 am	MEETING PLACE: CCC 2309
RECORDER: Coby Gardner, Pharm D		PREVIOUS MEETING: November 6, 2012

## MEMBERS PRESENT:

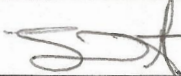
Name and Title	Members not present Name and Title	Others Present:
Peik Tan, CPhT Gary Schultz, Pharm D Coby Gardner, Pharm D Chuck Weaver, RPh Lisa Pickett, CPhT	Iris Pencheck, RPh Shari Zaloski, RPh La Cher Ingram, CPhT Rebecca Alexander, RPh Missy Owen, CPhT	Katrina Brasuell, CPhT Pharmacy Technician Coordinator/Instructor
	Sandra Micheals, RPh Sherrie Reddick, CPhT Denise Platt, CPhT Julie Van Pelt, CPhT Kristen Hoskins, Pharm D	

Agenda Item	Action, Discussion, or Information	Responsibility
Welcome and Introductions	Action	Ms. Brasuell
Purpose of Advisory Committee	Action	Ms. Brasuell
<b>Election of Chair and Recorder</b>	Action	Ms. Brasuell
<b>Approval of minutes</b>	Action	Chair, Gary Schultz
<b>Old Business:</b>	None	Chair, Gary Schultz
<b>Continuing Business:</b>	PTCB Exam fee added to PTCB Review class	Chair, Gary Schultz
<b>New Business:</b>		Chair, Gary Schultz
Program statistics: Graduates, majors, enrolment	Information	Ms. Brasuell
External learning experiences, employment, and placement opportunities	Information	Ms. Brasuell
Professional development of faculty	Information	Ms. Brasuell
Promotion and publicity about the program to the community and to business and industry	Discussion, Action	Ms. Brasuell
Needs of students from special populations	Discussion, Action	Ms. Brasuell
Other:		Chair, Gary Schultz
Adjourn	Action	Chair, Gary Schultz



# MINUTES

Key Discussion Points	Discussion
Welcome, Introductions, and election of Chair and Recorder	Katrina Brasuell opened the meeting. She gave a short overview of the purpose of the advisory committee, stating the importance of each of the members input for the program.
Approval of Minutes from Last Meeting	Approved by Coby Gardner and seconded by Lisa Pickett.
Old Business:	
None	None
Continuing Business:	Katrina explained the electronic vote results for adding PTCB exam fee to PTCB Review class. It was voted at 100% to be added.
New Business:	
Program statistics: Graduates, majors, enrollment	Katrina stated that the day program that ends May 2013 had 10 graduates with one student finishing in the Summer. The class began with 13 students, two who dropped during the Spring semester. The 2011-12 school year saw a 100% pass rate of those who have tested. Enrollment looks promising, especially with regards to the male population with 2 to 3 potential students.
External learning experiences, employment, and placement opportunities	Four students have obtained employment. Katrina stated that she had been contacted several times about job openings in the community and this has helped at least 3 of these students to obtain employment.
Professional development of faculty	Katrina will be completing advanced Sterile Compounding training from Austin Community College. This training will allow Katrina to be able to over IV Certification to professional Certified Technicians and Pharmacist in the area who want this additional training. It is ACPE national certification.
Promotion and publicity about the program to the community and to business and industry	Katrina explained that the school conducted a couple of community events that highlighted the program and that they were very successful. She also stated that this will be an ongoing strategy for the college, hosting several of these events allowing people to get to know what we offer.
Needs of students from special populations	Katrina had stated how hard it is to promote the profession of pharmacy technicians to male students. Coby suggested having some males that work in the profession to be able to speak maybe at the events previously mentioned. Coby also suggested having a pharmacy association meeting. Katrina has offered that Vernon College sponsors the meeting and will begin planning that meeting. They all agreed this would be a good opportunity to highlight the pharmacy tech program.
Adjourn	Meeting adjourned by Gary Schultz at 7:50.

RECORDER SIGNATURE: 	DATE: May 2, 2013	NEXT MEETING: Fall 2013
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